



Deputy Principal – Head of Junior School

The College is seeking an experienced educator and leader to join its Executive team with an expertise in primary school education and a willingness to work collaboratively in a P-12 context to achieve the College's vision and mission.

Primary Purpose

The Deputy Principal – Head of Junior School will work in conjunction with the Principal and Deputy Principal – Head of Senior School to gather, inspire and lead their team to promote the College's strategic intentions:

1. To foster inspired learning
2. To develop outstanding teaching
3. To enhance staff and student wellbeing
4. To build Christian community
5. To pursue organisational sustainability

Major Responsibilities

The Deputy Principal is responsible to the Principal for:

Leadership of teachers and teaching practice

- Lead and oversee the development and improvement of teaching practice in the College.
- Collaborate with the Co-ordinators to develop strategies for improvement. Research new teaching pedagogies and develop plans to communicate and assist teachers to develop their understanding and use of these strategies in their practice.
- Providing leadership to ensure the establishment and maintenance of quality academic teaching programs that comply with regulating authority's requirements.

Leadership of student wellbeing programs

- Provide leadership of student wellbeing and the development of a positive cultural tone within a Restorative Practices framework.
- Monitor and manage student behaviour and pastoral care ensuring that parents are effectively involved where concerns are raised.
- Enhancing the Co-curricular program across the College as a vehicle for promoting student wellbeing through sport, creative arts, outdoor and service initiatives.

Leadership of learning outcomes

- Leadership of the analysis of learning outcomes data for continued improvement of educational outcomes, the promotion of its use by teachers and co-ordinators and the preparation of reports based on them for a variety of audiences.

Vision

To be a vibrant learning community where every member is valued,
high standards of character, behaviour and relationships are set and Christ is honoured

Mission

To grow and nurture Excellence, Wisdom and Service

Selection Criteria

Essential personal and professional attributes for this role include;

- A committed Christian and an active member of a church.
- Able to demonstrate examples of integration of the distinctive Christian worldview in all aspects of the formation of students.
- Demonstrated capacity as an Instructional Leader with an ability to mentor staff, develop classroom practice and an understanding and passion for student learning. Knowledge and experience in explicit instruction would be highly regarded.
- Capacity to analyse results and use data as part of the teaching and learning cycle to improve outcomes.
- Proven leadership experience and the ability to work effectively and collegially to create a working environment of mutual respect and collaboration.
- Be an effective communicator, able to inspire students, motivate staff, build and maintain productive relationships with the College community
- Understanding of NESA curriculum, assessment and registration processes.
- Up to date knowledge of relevant compliance requirements, regulations and a full awareness of child protection policies and procedures.
- Excellent written and verbal communication skills
- Well-developed organisation skills and ability to meet deadlines
- Resilience, energy, stamina and high level emotional intelligence
- Broad personal and cultural interests and an enthusiasm for co-curricular programs

Submitting an application

Applications will only be considered if the relevant “Application for employment – Teaching” form and Working with Children Check is completed and disclosed on your application.

In addition, please provide a full resume covering current position and areas of responsibility, prior teaching and administrative experience, academic and professional qualifications and cultural, community, recreational involvement and interests.

Applicants should provide a supporting statement about their experience in each of the three leadership domains listed above.

The “**Application for Employment – Teaching**” form and link to the relevant Working with Children Check can found under the “Employment” tab of the College website.

Please forward your application marked “Private and Confidential” to:

Mrs Naomi Wilkins
Principal
Oran Park Anglican College

Email employment@opac.nsw.edu.au – one PDF document
Post PO Box 1293, NARELLAN NSW 2567
Website www.opac.nsw.edu.au

Applications close Monday 26 August 2019

Vision

To be a vibrant learning community where every member is valued,
high standards of character, behaviour and relationships are set and Christ is honoured

Mission

To grow and nurture Excellence, Wisdom and Service